



Action Computer Inc.  
 17921 Rowland St.  
 City of Industry CA, 91748  
 Tel: (626) 581-4800  
 Fax : (626) 581-4122

Computer Name : \_\_\_\_\_ RMA # : \_\_\_\_\_  
 Address : \_\_\_\_\_ In – Date : \_\_\_\_\_  
 City : \_\_\_\_\_ State : \_\_\_\_\_ Zip : \_\_\_\_\_ Out – Date : \_\_\_\_\_  
 Phone # : \_\_\_\_\_ Fax # : \_\_\_\_\_ Shipped By : \_\_\_\_\_  
 Call – in Date : \_\_\_\_\_ Form Completed by : \_\_\_\_\_ Rec'd By : \_\_\_\_\_

**Please read and review the following guidelines.**

1. Please read and make sure you are aware if Action Computer Inc. terms and conditions.
2. RMA returns must be received within 10 business days of RMA number issued date. After the 10<sup>th</sup> day expires, you will need to get a new RMA number.
3. RMA form.
4. Package all returned products securely and best in original packaging to prevent damage. Action Computer Inc. will not be held responsible for lost merchandise during shipping items back to us. We recommend purchasing shipping insurance on the returned item(s).
5. Upon approval, RMA number will be issued within 2 business days. If you do not receive notification, please re-send your form.

Qty	Item Number	Serial Number	Invoice #	Date	Reason

**Note :**

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